

A. Office Performance Commitment and Review Form

OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR)

I, _____ Head of the _____ commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period _____ to _____.

Signature
Date: _____

Approved by:	
MR. REY J. VARGAS	Date
Head of Agency	

RATING SCALE					5 – Outstanding 4 – Very Satisfactory 3 – Satisfactory 2 – Unsatisfactory 1 - Poor				
MFO/PAP	SUCCESS INDICATORS (Targets + Measures)	Allotted Budget	Individuals Accountable	Actual Accomplishments	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
STRATEGIC PRIORITY								0	
								0	
SUPPORT FUNCTIONS								0	
								0	

Average Rating

Category	MFO	%	Rating			
Strategic Priority						0
						0
Core Functions						0
						0
Support Functions						0
						0
Total Overall Rating						
Final Average Rating						
Adjectival Rating						

Assessed by:				Final Rating by:				Date:			
	Date		Date		Date		Date		Date		Date
<i>Planning Office</i>		<i>PMT Chairman</i>		<i>Head of Agency</i>							

Legend: 1. Quantity 2. Efficiency 3. Timeliness 4. Average