



Republic of the Philippines
City of Koronadal Water District

Blk. 1 Casa Subd., City of Koronadal
Tel No. 228-4049

Memorandum No.: 18-02-006

TO: ALL CKWD REGULAR EMPLOYEES

FROM: GM REY J. VARGAS

**SUBJECT: SUBMISSION OF STATEMENT OF ASSETS, LIABILITITES AND NETWORTH
(SALN) AS OF DECEMBER 31, 2017**

DATE: FEBRUARY 15, 2018

In compliance with R.A. No. 6713 or the Code of Conduct and Ethical Standards for Public Officials and Employees, please be reminded of the annual filing of Statement of Assets, Liabilities and Net Worth (SALN) including Disclosure of Business Interests and Financial Connections as of December 31 of the preceding year.

Six (6) copies of SALN form must be properly endorsed to the Administrative and Human Resource Division on or before March 30, 2018 and for the years thereafter to ensure correctness on the manner of filling-up before endorsing to the Legal Counsel for notarization. For employee whose spouse is the declarant, he/she is still required to provide the office two (2) original copies of their notarized SALN.

For your information and strict compliance.

REY J. VARGAS
General Manager B

CC:
Admin
ABCM
Planning
Water Resources
Engineering and Operations
Construction
Service Connection
CASD