

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

APP-CSE 2023 FORM as of September 14, 2022

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the **Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022**, the APP-CSE for FY 2023 must be submitted on or before **30 September 2022**.

Department/Bureau/Office: CITY OF KORONADAL WATER DISTRICT
 Region: XII
 Address: BLOCK 1, CASA SUBD. ZONE 3, CITY OF KORONADAL, SOUTH COTABATO

Agency Code/UACS: _____
 Organization Type: GOCC

Contact Person: _____
 Position: _____
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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-4L-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	0	170	170	8,134.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	170	47.85	8,134.50
2	12191601-4L-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	330.55	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.91	0.00
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36	0.00
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4.47	0.00
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
11	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	0	0	24	24	491.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	20.49	491.76
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	0	0	18	18	330.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	18	18.34	330.12
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.20	0.00
CLEANING EQUIPMENT AND SUPPLIES																										
15	47131812-4F-A01	AIR FRESHENER, Aerosol type, 150g	can	0	0	19	19	1,551.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	19	81.64	1,551.16

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
16	47131604-BR-501	BROOM, Soft (Walis Tambo)	piece	0	0	24	24	3,269.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	136.24	3,269.76	
17	47131604-BR-T01	BROOM, Sock (Walis Ting-ting)	piece	0	0	45	45	1,025.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	45	22.78	1,025.10	
18	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	0	0	4	4	166.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	41.60	166.40	
19	47131805-CL-P01	CLEANSER, Scouring Powder, 350g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00	
20	47131811-DE-B02	DETERGENT BAR, 140g as packed	piece	0	0	10	10	83.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	8.30	83.00	
21	47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	0	0	114	114	6,165.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	114	54.06	6,165.12	
22	47131803-OS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	36	36	5,036.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	36	139.89	5,036.04	
23	47131601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	0	0	11	11	304.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11	27.64	304.04	
24	47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00	
25	47131830-PC-A01	FURNITURE CLEANER, Aerosol type, 300mL	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	120.12	0.00	
26	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.95	0.00	
27	47121804-HP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00	
28	47131613-HP-H02	MOPHANDLE, heavy duty	piece	0	0	5	5	624.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	124.80	624.00	
29	47131619-HP-R01	MOPHEAD, made of rayon	piece	0	0	14	14	1,715.14	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	14	122.51	1,715.14	
30	47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	0	0	16	16	850.24	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	16	53.14	850.24	
31	47131602-SC-W01	SCOURING PAD, 5 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.93	0.00	
32	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	144.04	0.00	
33	47121702-WB-P01	WASTEBASKET, rigid plastic	piece	0	0	13	13	414.83	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	31.91	414.83	
COLOR COMPOUNDS AND DISPERSIONS																											
34	12171703-SL-P01	INK, for stamp pad, 50mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	28.91	0.00	
CONSUMER ELECTRONICS																											
35	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,339.16	0.00	
FACE MASK																											
36	42131713-SM-M06	FACE MASK, 3 ply, fifty (50) pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.50	0.00	
FILMS																											
37	13111203-AC-F01	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	969.88	0.00	
38	13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	221.00	0.00	
39	13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.54	0.00	
FIRE FIGHTING EQUIPMENT																											
40	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00	
41	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00	
FLAG OR ACCESSORIES																											
42	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	18	18	5,127.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	18	284.84	5,127.12	
FURNITURE AND FURNISHINGS																											
43	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41	0.00	
44	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.92	0.00	
45	56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00	
46	56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00	

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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	856.86	0.00
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	768.56	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	43211507-DSK001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00
52	43211507-DSK002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00
53	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,792.40	0.00
54	43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,360.00	0.00
55	43211503-LAP002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00
56	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	149.76	0.00
57	43212102-PR-O02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,100.97	0.00
58	43212102-PR-O01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,189.92	0.00
59	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	0.00
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
62	31201610-GL-J01	GLUE, all-purpose, 200 grams	jar	0	0	41	41	2,899.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	41	70.72	2,899.52
63	31151804-SW-H01	STAPLE WIRE, heavy duty (vinder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.55	0.00
64	31151804-SW-G01	STAPLE WIRE, standard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.76	0.00
65	31201502-TA-E01	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.45	0.00
66	31201503-TA-M01	TAPE, masking, 24mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	61.88	0.00
67	31201503-TA-M02	TAPE, masking, 48 mm	roll	0	0	12	12	1,453.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	121.16	1,453.92
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	0	0	12	12	268.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	22.36	268.32
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	0	0	69	69	771.42	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	69	11.18	771.42
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	0	0	19	19	428.83	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	19	22.57	428.83
71	31151507-TW-P01	TWINE, plastic	roll	0	0	17	17	1,132.54	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	17	66.62	1,132.54
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
72	41111604-RU-P02	RULER, plastic, 450 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.64	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
73	44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.82	0.00
74	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	0.00
75	44101807-CA-C01	CALCULATOR, Compact	unit	0	0	40	40	10,649.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40	266.24	10,649.60
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
77	44122105-BF-C01	CLIP, backfold, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.72	0.00
78	44122105-BF-C02	CLIP, backfold, 25mm	box	0	0	12	12	177.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	14.75	177.00
79	44122105-BF-C03	CLIP, backfold, 32mm	box	0	0	26	26	664.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	26	25.56	664.56
80	44122105-BF-C04	CLIP, backfold, 50mm	box	0	0	20	20	1,120.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	56.04	1,120.80
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	0	0	36	36	415.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	36	11.53	415.08
82	44121812-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.43	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
83	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.20	0.00
84	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	68.64	0.00
85	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	0	0	2	2	907.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	453.96	907.92
86	44121506-EN-O01	ENVELOPE, Documentary, A4, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	764.40	0.00
87	44121506-EN-O02	ENVELOPE, Documentary, legal, 500 pieces per box	box	0	0	2	2	1,961.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	990.72	1,961.44
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	0	0	7	7	5,168.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	738.40	5,168.80
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	0	10	10	304.90	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	304.90	304.90
90	44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	0	0	4	4	1,730.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	432.52	1,730.08
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	488.80	0.00
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.41	0.00
93	44101714-PY-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00
94	44122118-FA-F01	FASTENER, metal, non-sharp edges, 50 sets per box	box	0	0	9	9	851.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9	94.64	851.76
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00
96	44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	0.00
97	44122018-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	0.00
98	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	0	2	2	540.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	270.40	540.80
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	0	6	6	1,719.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	286.52	1,719.12
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00
102	44122027-FO-F01	FOLDER, pressboard, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	289.12	0.00
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	333.28	0.00
105	44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00
106	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00
107	44121716-MA-F01	MARKER, Fluorescent, 3 colors per set	set	0	0	18	18	659.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	18	36.66	659.88
108	44121708-MP-B01	MARKER, Permanent, Black	piece	0	0	51	51	380.97	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	51	7.47	380.97
109	44121708-MP-B02	MARKER, Permanent, Blue	piece	0	0	6	6	44.82	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	7.47	44.82
110	44121708-MP-B03	MARKER, Permanent, Red	piece	0	0	4	4	29.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	7.47	29.88
111	44121708-MW-B01	MARKER, Whiteboard, Black	piece	0	0	28	28	270.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	28	9.65	270.20
112	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00
113	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00
114	44122104-PC-G01	PAPER CLIP, virily/plastic coated, 33mm	box	0	0	91	91	802.62	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	91	8.82	802.62
115	44122104-PC-J02	PAPER CLIP, virily/plastic coated, Jumbo, 50mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13.78	0.00
116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	0	0	16	16	332.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	16	20.79	332.64
118	44121819-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	0	0	5	5	1,064.35	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	212.87	1,064.35
119	44101602-PU-F01	PUNCHER, paper, heavy duty	piece	0	0	3	3	452.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	150.80	452.40
120	44122037-RB-P10	RING BENDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00
121	44122101-RU-B01	RUBBER BAND No. 18, 350g	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00
122	44121905-SP-F01	STAMP PAD, felt	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.92	0.00

	Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
123	44121618-GS-501	SCISSORS, symmetrical or asymmetrical	pair	0	0	18	18	600.66	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	18	33.37	600.66
124	44121615-ST-501	STAPLER, standard type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	145.60	0.00
125	44121615-ST-801	STAPLER, heavy duty (binder type), desktop	unit	0	0	2	2	1,776.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	868.16	1,776.32
126	44121613-GR-P01	STAPLE REMOVER, plier type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.87	0.00
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	72.80	0.00
PAPER MATERIALS AND PRODUCTS																										
128	14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00
129	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	882.55	0.00
130	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00
131	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00
132	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00
133	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00
134	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00	0.00
135	14111609-LI-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00
136	14111514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.06	0.00
137	14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	0	0	57	57	3,378.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	57	59.28	3,378.96
138	14111514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00
139	14111514-NB-S01	NOTEBOOK, stenographer	piece	0	0	20	20	240.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	12.04	240.80
140	14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	165.65	0.00
141	14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.18	0.00
142	14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	137.74	0.00
143	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	158.91	0.00
144	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	21.53	0.00
145	14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	98.05	0.00
146	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	0	0	82	82	5,116.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	82	62.40	5,116.80
147	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	0	0	12	12	1,248.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	104.00	1,248.00
148	14111818-TH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	55.64	0.00
149	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.60	0.00
150	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	0	0	195	195	16,832.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	195	86.32	16,832.40
PERFUMES OR COLOGNES OR FRAGRANCES																										
151	53131626-HS-501	LIQUID HAND SANITIZER, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	80.85	0.00
PESTICIDES OR PEST REPELLENTS																										
152	10191509-IN-A01	INSECTICIDE, 600mL	can	0	0	27	27	3,762.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	27	139.36	3,762.72
PRINTED PUBLICATIONS																										
153	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	44103105-BR-B04	INK CARTRIDGE, BROTHER LC67B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
3	44103105-BR-B05	INK CARTRIDGE, BROTHER LC67HYBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,601.60	0.00
4	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (x of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
5	44103105-CA-C02	INK CARTRIDGE, CANON CL-B11, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
6	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
7	44103105-CA-B02	INK CARTRIDGE, CANON PG-010, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
8	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.60	0.00
9	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.60	0.00
10	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.60	0.00
11	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.60	0.00
12	44103105-HP-B40	INK CARTRIDGE, HP C2F04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
13	44103105-HP-T40	INK CARTRIDGE, HP C2F06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
14	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
15	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
16	44103105-HP-P46	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
17	44103105-HP-C48	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
18	44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
19	44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
20	44103105-HP-G48	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
21	44103105-HP-B48	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,016.00	0.00
22	44103105-HP-B17	INK CARTRIDGE, HP C0640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	680.88	0.00
23	44103105-HP-T17	INK CARTRIDGE, HP C0643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
24	44103105-HP-B35	INK CARTRIDGE, HP C0887AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
25	44103105-HP-T35	INK CARTRIDGE, HP C0888AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
26	44103105-HP-C40	INK CARTRIDGE, HP C0972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
27	44103105-HP-M40	INK CARTRIDGE, HP C0973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
28	44103105-HP-Y40	INK CARTRIDGE, HP C0974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
29	44103105-HP-B40	INK CARTRIDGE, HP C0975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
30	44103105-HP-B20	INK CARTRIDGE, HP C1561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
31	44103105-HP-T20	INK CARTRIDGE, HP C1562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
32	44103105-HP-B49	INK CARTRIDGE, HP C1565A (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
33	44103105-HP-C49	INK CARTRIDGE, HP C1566A (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
34	44103105-HP-M49	INK CARTRIDGE, HP C1567A (HP62), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
35	44103105-HP-Y49	INK CARTRIDGE, HP C1568A (HP62), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
36	44103105-HP-B43	INK CARTRIDGE, HP C1045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
37	44103105-HP-C43	INK CARTRIDGE, HP C1046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
38	44103105-HP-M43	INK CARTRIDGE, HP C1047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
39	44103105-HP-Y43	INK CARTRIDGE, HP C1048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
40	44103105-HP-B36	INK CARTRIDGE, HP C1692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
41	44103105-HP-T36	INK CARTRIDGE, HP C1693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
42	44103105-HP-B33	INK CARTRIDGE, HP C2107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
43	44103105-HP-T33	INK CARTRIDGE, HP C2108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
44	44103105-HP-B42	INK CARTRIDGE, HP C2121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
45	44103105-HP-C33	INK CARTRIDGE, HP C2122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
46	44103105-HP-M33	INK CARTRIDGE, HP C2123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
47	44103105-HP-Y33	INK CARTRIDGE, HP C2124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
48	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
49	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
50	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
51	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
52	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
53	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
54	44103105-HX-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
55	44103105-HX-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
56	44103105-HX-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
57	44103105-HX-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
58	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
59	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
60	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
61	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
65	44103109-BR-C06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
66	44103103-BR-B03	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
67	44103103-BR-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,892.80	0.00
68	44103103-BR-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
69	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
70	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
71	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3470, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
72	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
74	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
75	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
76	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
77	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
78	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
79	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
80	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
81	44103103-HP-B32	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
82	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
85	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
89	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
90	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
91	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
94	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
99	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
100	44103103-HP-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
101	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
102	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
103	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
104	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
105	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP51A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
106	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP53A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
107	44103103-HP-B51	TONER CARTRIDGE, HP CF283XC (HP53X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
108	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP57), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
109	44103103-HP-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
110	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
111	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
112	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
113	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,814.00	0.00
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,814.00	0.00
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,814.00	0.00
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
122	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
123	44103103-HP-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,846.40	0.00
124	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
125	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00				
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00				
127	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00				
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00				
129	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00				
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00				
131	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00				
132	44103103-SA-B03	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,116.80	0.00				
133	44103103-SA-B06	TONER CARTRIDGE, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,484.00	0.00				
134	44103103-SA-B07	TONER CARTRIDGE, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,689.44	0.00				
135	44103103-SA-B08	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,454.40	0.00				
136	44103103-SA-B09	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00	0.00				
137	44103103-SA-B14	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,289.52	0.00				
138	44103103-SA-B21	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,304.40	0.00				
139	44103103-SA-B18	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,956.16	0.00				
140	44103103-SA-B20	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,442.80	0.00				
141	44103103-SA-B12	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,321.14	0.00				
142	44103103-SA-B05	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,533.36	0.00				
143	44103103-SA-B10	TONER CARTRIDGE, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,066.40	0.00				
SOFTWARE																														
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
10	43233501-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																														
1		Adding Machine Tape 2"	piece			100	100	2,100.00			0	0.00				0	0.00				0	0.00	100	21.00	2,100.00					
2		Alcohol 1gal	gal			50	50	19,000.00			0	0.00				0	0.00				0	0.00	50	380.00	19,000.00					
3		Glue - refill, 1000 mL	liter			2	2	238.00			0	0.00				0	0.00				0	0.00	2	119.00	238.00					

Item # Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
4		GLUE 1 GAL	gal			2	2	3,780.00				0	0.00				0	0.00				0	0.00	2	1,890.00	3,780.00
5		Arch File Binder, Side Clip, Long Size	pc			120	120	12,600.00				0	0.00				0	0.00				0	0.00	120	105.00	12,600.00
6		Ball Pen, Black 0.5 (Premium)	pcs			24	24	576.00				0	0.00				0	0.00				0	0.00	24	24.00	576.00
7		Ball Pen, Black (Jotter Ballpoint Pen, Stainless Steel, 0.7)	pc			2	2	5,000.00				0	0.00				0	0.00				0	0.00	2	2,500.00	5,000.00
8		BALLPEN BLACK 0.5 - ORDINARY	piece			1374	1374	6,183.00				0	0.00				0	0.00				0	0.00	1374	4.50	6,183.00
9		BALLPEN BLUE 0.5 - ORDINARY	piece			474	474	2,133.00				0	0.00				0	0.00				0	0.00	474	4.50	2,133.00
10		Ballpen Retractable, Black 0.5 (Premium)	pcs			270	270	7,290.00				0	0.00				0	0.00				0	0.00	270	27.00	7,290.00
11		Ballpen Retractable, Black 0.5 ORDINARY	pcs			100	100	450.00				0	0.00				0	0.00				0	0.00	100	4.50	450.00
12		Ballpen Retractable, Blue 0.5 (Premium)	pc			170	170	4,590.00				0	0.00				0	0.00				0	0.00	170	27.00	4,590.00
13		Bathroom Deodorizer, Assorted Scent	pc			116	116	5,684.00				0	0.00				0	0.00				0	0.00	116	49.00	5,684.00
14		Bleach (color safe) 300ml	bottle			10	10	650.00				0	0.00				0	0.00				0	0.00	10	65.00	650.00
15		Bond Paper, A3, Sub 20, 70gsm	reams			18	18	8,100.00				0	0.00				0	0.00				0	0.00	18	450.00	8,100.00
16		Bond Paper, Long, Sub 16, 70gsm, Blue	reams			6	6	1,500.00				0	0.00				0	0.00				0	0.00	6	250.00	1,500.00
17		Bond paper, Long, sub 16, 70gsm, Blue	reams			50	50	12,500.00				0	0.00				0	0.00				0	0.00	50	250.00	12,500.00
18		Bond Paper, Long, Sub 16, 70gsm, Pink	reams			1	1	250.00				0	0.00				0	0.00				0	0.00	1	250.00	250.00
19		Bond Paper, Short (Sub 20, 70 gsm)	ream			30	30	6,000.00				0	0.00				0	0.00				0	0.00	30	200.00	6,000.00
20		Bowl cleaner (500ml)	pcs			15	15	1,500.00				0	0.00				0	0.00				0	0.00	15	100.00	1,500.00
21		Brush (Plastic laundry brush)	pcs			7	7	315.00				0	0.00				0	0.00				0	0.00	7	45.00	315.00
22		Carbon paper long- plastofol (Blue)	pack			10	10	3,200.00				0	0.00				0	0.00				0	0.00	10	320.00	3,200.00
23		Chargeable Battery AA	pairs			6	6	5,400.00				0	0.00				0	0.00				0	0.00	6	900.00	5,400.00
24		Chargeable Battery AAA	pairs			2	2	1,800.00				0	0.00				0	0.00				0	0.00	2	900.00	1,800.00
25		Binder Clip, 1"x19mm	box			34	34	1,360.00				0	0.00				0	0.00				0	0.00	34	40.00	1,360.00
26		Binder Clip, 3/4"x19mm	box			34	34	1,360.00				0	0.00				0	0.00				0	0.00	34	40.00	1,360.00
27		Clipboard, cork, long size	pc			55	55	2,475.00				0	0.00				0	0.00				0	0.00	55	45.00	2,475.00
28		COLUMNAR PAD, 16 COLUMNS	pcs			20	20	3,400.00				0	0.00				0	0.00				0	0.00	20	170.00	3,400.00
29		Continuous Paper Book 70 1ply	boxes			25	25	23,750.00				0	0.00				0	0.00				0	0.00	25	950.00	23,750.00
30		Correction Pen, Rolling Ball-Metal Tip	pcs			0	0	0.00				0	0.00				0	0.00				0	0.00	0	100.00	0.00
31		Cotton (30 grams)	packs			6	6	270.00				0	0.00				0	0.00				0	0.00	6	45.00	270.00
32		CUTTER BLADE, for heavy duty cutter	dozen			9	9	315.00				0	0.00				0	0.00				0	0.00	9	35.00	315.00
33		Cutter, Heavy Duty Steel Cutting Big	pc			23	23	12,650.00				0	0.00				0	0.00				0	0.00	23	550.00	12,650.00
34		Dater Stamp, Rubber Roll, 3mm	pcs			12	12	1,140.00				0	0.00				0	0.00				0	0.00	12	95.00	1,140.00
35		Dishwashing Liquid 250ml	bot			130	130	9,100.00				0	0.00				0	0.00				0	0.00	130	70.00	9,100.00
36		Disposable Cup (styro)	packs			3	3	315.00				0	0.00				0	0.00				0	0.00	3	105.00	315.00
37		Disposable Spork Spoon	packs			6	6	540.00				0	0.00				0	0.00				0	0.00	6	90.00	540.00
38		Door Mat, Rectangular in shape, rubberized, size 16"x22"	piece			39	39	5,850.00				0	0.00				0	0.00				0	0.00	39	150.00	5,850.00
39		Double Sided Tape 1"	pcs			17	17	510.00				0	0.00				0	0.00				0	0.00	17	30.00	510.00
40		Engineering Field Book, 80 pages, size 4 1/2"x7", assorted color	pcs			10	10	1,050.00				0	0.00				0	0.00				0	0.00	10	105.00	1,050.00
41		Envelope, Brown, Long	pc			70	70	350.00				0	0.00				0	0.00				0	0.00	70	5.00	350.00
42		Envelope, Long, Expandable (color yellow)	pc			35	35	560.00				0	0.00				0	0.00				0	0.00	35	16.00	560.00
43		Envelope, Short, Expandable, brown	pc			10	10	150.00				0	0.00				0	0.00				0	0.00	10	15.00	150.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (at 28 July 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
44		Eraser, Felt for blackboard/whiteboard	pcs			4	4	100.00				0	0.00				0	0.00				0	0.00	4	25.00	100.00
45		Expandable Envelopes, long, Green	pc			50	50	800.00				0	0.00				0	0.00				0	0.00	50	16.00	800.00
46		Expandable Folders, Long, Blue	pcs			20	20	500.00				0	0.00				0	0.00				0	0.00	20	25.00	500.00
47		Expandable Folders, Long, Green (500pcs./box)	box			2	2	2,100.00				0	0.00				0	0.00				0	0.00	2	1,050.00	2,100.00
48		Expandable, Folder, Short, Brown	pc			10	10	250.00				0	0.00				0	0.00				0	0.00	10	25.00	250.00
49		Expandable, Folder, Long, Brown	pc			10	10	280.00				0	0.00				0	0.00				0	0.00	10	28.00	280.00
50		Fabric Conditioner (sachet)	packs			240	240	2,160.00				0	0.00				0	0.00				0	0.00	240	9.00	2,160.00
51		File Organizer, expanding envelope, plastic, 12 pockets	pcs			3	3	600.00				0	0.00				0	0.00				0	0.00	3	200.00	600.00
52		File Tray Organizer 3 layers	pcs			5	5	2,250.00				0	0.00				0	0.00				0	0.00	5	450.00	2,250.00
53		Finger Moistener (wax)	piece			20	20	1,100.00				0	0.00				0	0.00				0	0.00	20	55.00	1,100.00
54		PHILIPPINE NATIONAL FLAG, small	pcs			32	32	5,760.00				0	0.00				0	0.00				0	0.00	32	180.00	5,760.00
55		Floor Mops (Rotary Spin Dry Bucket set w/ microfiber head)	pcs			13	13	14,300.00				0	0.00				0	0.00				0	0.00	13	1,100.00	14,300.00
56		Folder Organizer (long)	pcs			23	23	5,750.00				0	0.00				0	0.00				0	0.00	23	250.00	5,750.00
57		Folder, Long, Blue	pc			50	50	450.00				0	0.00				0	0.00				0	0.00	50	9.00	450.00
58		Folder, Short, Brown	pcs			40	40	280.00				0	0.00				0	0.00				0	0.00	40	7.00	280.00
59		FOLDERS LONG (BROWN)	pcs			340	340	2,720.00				0	0.00				0	0.00				0	0.00	340	8.00	2,720.00
60		Folders, A4, Brown	pcs			40	40	280.00				0	0.00				0	0.00				0	0.00	40	7.00	280.00
61		Glass Cleaner Liquid Spray	pcs			28	28	3,360.00				0	0.00				0	0.00				0	0.00	28	120.00	3,360.00
62		Gloves, Disposable, medium size, 100pcs/box	boxes			16	16	7,200.00				0	0.00				0	0.00				0	0.00	16	450.00	7,200.00
63		Gloves, Rubber (small-large), assorted color	pairs			74	74	11,840.00				0	0.00				0	0.00				0	0.00	74	160.00	11,840.00
64		Hand Soap Bar, 115 grams, assorted scent	pcs			8	8	260.00				0	0.00				0	0.00				0	0.00	8	35.00	280.00
65		Highlighter/Marker Yellow Green	pc			18	18	450.00				0	0.00				0	0.00				0	0.00	18	25.00	450.00
66		LAMINATING FILM, 250 mic, 100m, 11-1/4"	roll			3	3	4,650.00				0	0.00				0	0.00				0	0.00	3	1,550.00	4,650.00
67		Linen Paper, size: 8-1/2"x11", natural white	pcs			30	30	1,050.00				0	0.00				0	0.00				0	0.00	30	35.00	1,050.00
68		Liquid Hand Soap, 225ml, antibacterial, assorted scent	bottle			109	109	19,620.00				0	0.00				0	0.00				0	0.00	109	180.00	19,620.00
69		MARKER, PERMANENT, broad type, black	pcs			86	86	4,300.00				0	0.00				0	0.00				0	0.00	86	50.00	4,300.00
70		MARKER, PERMANENT, INK, BLUE	bottle			2	2	200.00				0	0.00				0	0.00				0	0.00	2	100.00	200.00
71		MARKER, PERMANENT, INK, BLACK	bct			13	13	1,300.00				0	0.00				0	0.00				0	0.00	13	100.00	1,300.00
72		Masking Tape 1"	rolls			41	41	1,435.00				0	0.00				0	0.00				0	0.00	41	35.00	1,435.00
73		Masking Tape, 3/4	pc			36	36	1,080.00				0	0.00				0	0.00				0	0.00	36	30.00	1,080.00
74		Muriatic Acid, 225ml	gal			5	5	300.00				0	0.00				0	0.00				0	0.00	5	60.00	300.00
75		NEWSPRINT LONG SUB.20 (BLUE)	ream			20	20	3,600.00				0	0.00				0	0.00				0	0.00	20	180.00	3,600.00
76		NEWSPRINT LONG SUB.20 (BROWN)	ream			150	150	27,000.00				0	0.00				0	0.00				0	0.00	150	180.00	27,000.00
77		NEWSPRINT LONG SUB.20 (GREEN)	reams			20	20	3,600.00				0	0.00				0	0.00				0	0.00	20	180.00	3,600.00
78		NEWSPRINT LONG SUB.20 (PINK)	ream			5	5	900.00				0	0.00				0	0.00				0	0.00	5	180.00	900.00
79		NEWSPRINT LONG SUB.20 (YELLOW)	ream			20	20	3,600.00				0	0.00				0	0.00				0	0.00	20	180.00	3,600.00
80		Notebook Spiral 12 7cmx7.6cm 80 leaves	set			104	104	1,560.00				0	0.00				0	0.00				0	0.00	104	15.00	1,560.00
81		Notice of Disconnection	boxes			2	2	10,000.00				0	0.00				0	0.00				0	0.00	2	5,000.00	10,000.00
82		Oslo Paper, size: 9"x12"	pcs			50	50	150.00				0	0.00				0	0.00				0	0.00	50	3.00	150.00
83		Oxalic Powder, 1kg/pack	bottle			15	15	2,550.00				0	0.00				0	0.00				0	0.00	15	170.00	2,550.00

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84		Packaging Tape 2" x 100m	rolls			46	46	1,610.00				0	0.00				0	0.00				0	0.00	46	35.00	1,610.00
85		Padding Glue, Red (small)	bottle			9	9	765.00				0	0.00				0	0.00				0	0.00	9	85.00	765.00
86		Paper Cups, 50pcs/pack, flat	packs			48	48	4,800.00				0	0.00				0	0.00				0	0.00	48	100.00	4,800.00
87		Paper Fastener regular size, plastic coated	box			10	10	350.00				0	0.00				0	0.00				0	0.00	10	35.00	350.00
88		Paper Fastener, long, 8 1/2", plastic coated	box			9	9	1,620.00				0	0.00				0	0.00				0	0.00	9	180.00	1,620.00
89		Paper Plate 5"0	packs			8	8	480.00				0	0.00				0	0.00				0	0.00	8	60.00	480.00
90		Bond Paper A4, 70 gsm	ream			415	415	80,925.00				0	0.00				0	0.00				0	0.00	415	195.00	80,925.00
91		Bond Paper Legal, 70 gsm	ream			297	297	65,340.00				0	0.00				0	0.00				0	0.00	297	220.00	65,340.00
92		Photo paper, A4, glossy, 10pcs/pack	packs			17	17	1,275.00				0	0.00				0	0.00				0	0.00	17	75.00	1,275.00
93		Photo Paper Long, glossy, 10pcs/pack	pack			4	4	320.00				0	0.00				0	0.00				0	0.00	4	80.00	320.00
94		Printer ribbon FX-2175 refill	rolls			15	15	1,500.00				0	0.00				0	0.00				0	0.00	15	100.00	1,500.00
95		Printer ribbon LX-310 refill	rolls			150	150	8,250.00				0	0.00				0	0.00				0	0.00	150	55.00	8,250.00
96		Push Pins, Small, 30pcs/box, assorted color	boxes			7	7	245.00				0	0.00				0	0.00				0	0.00	7	35.00	245.00
97		PVC Cover, A4, 200mic, 100pcs/pack, blue	packs			3	3	2,700.00				0	0.00				0	0.00				0	0.00	3	900.00	2,700.00
98		PVC Cover, long, 200mic, 100pcs/pack, blue	ream			3	3	2,850.00				0	0.00				0	0.00				0	0.00	3	950.00	2,850.00
99		PVC ID Cards, Blank, size: 2.13"x3.30"	pcs			53	53	5,300.00				0	0.00				0	0.00				0	0.00	53	100.00	5,300.00
100		PVC Spiral (various sizes)	pcs			25	25	750.00				0	0.00				0	0.00				0	0.00	25	30.00	750.00
101		RECORD BOOK, 150 PAGES, size: 214mm x 278mm min	books			86	86	6,450.00				0	0.00				0	0.00				0	0.00	86	75.00	6,450.00
102		Ribbon Cartridge LX-310	pcs			3	3	750.00				0	0.00				0	0.00				0	0.00	3	250.00	750.00
103		RING BINDER 1/4", 1.2m length, assorted color	L			30	30	1,500.00				0	0.00				0	0.00				0	0.00	30	50.00	1,500.00
104		Rope	roll			1	1	500.00				0	0.00				0	0.00				0	0.00	1	500.00	500.00
105		Rubber Band, 50g/box	box			106	106	3,180.00				0	0.00				0	0.00				0	0.00	106	30.00	3,180.00
106		Rubber Stamps	lot			2	2	600.00				0	0.00				0	0.00				0	0.00	2	300.00	600.00
107		RULER, plastic, 450mm (18"), width: 38mm min	pcs			2	2	100.00				0	0.00				0	0.00				0	0.00	2	50.00	100.00
108		Sand paper, #120, 9"x11"	pcs			10	10	300.00				0	0.00				0	0.00				0	0.00	10	30.00	300.00
109		SCISSORS, symmetrical, blade length: 65mm min	pcs			18	18	900.00				0	0.00				0	0.00				0	0.00	18	50.00	900.00
110		SIGN PEN, BLACK, liquid/gel ink, 0.4mm (PREMIUM)	pcs			210	210	12,600.00				0	0.00				0	0.00				0	0.00	210	60.00	12,600.00
111		SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	pcs			158	158	5,530.00				0	0.00				0	0.00				0	0.00	158	35.00	5,530.00
112		SIGN PEN, BLUE, liquid/gel ink, 0.4mm (PREMIUM)	pcs			142	142	8,520.00				0	0.00				0	0.00				0	0.00	142	60.00	8,520.00
113		SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip				122	122	4,270.00				0	0.00				0	0.00				0	0.00	122	35.00	4,270.00
114		Spiral Ring Binder, plastic, 15mm x 4 ft	L			6	6	210.00				0	0.00				0	0.00				0	0.00	6	35.00	210.00
115		Sponge	pcs			42	42	840.00				0	0.00				0	0.00				0	0.00	42	20.00	840.00
116		STAMP PAD, FELT, bed dimension: 60mm x 100mm min	pc			11	11	770.00				0	0.00				0	0.00				0	0.00	11	70.00	770.00
117		STAMP PAD INK, purple or violet, 50ml (min.)	pcs			7	7	280.00				0	0.00				0	0.00				0	0.00	7	40.00	280.00
118		STAPLE WIRE, STANDARD, (26/8)	boxes			87	87	3,219.00				0	0.00				0	0.00				0	0.00	87	37.00	3,219.00
119		Staple Wire, Heavy Duty (cap. -180 sheets)	box			3	3	150.00				0	0.00				0	0.00				0	0.00	3	50.00	150.00
120		STAPLER, HEAVY DUTY w/ remover, No.35	pcs			31	31	5,270.00				0	0.00				0	0.00				0	0.00	31	170.00	5,270.00
121		Stapler, Heavy Duty, 160 sheets capacity	pc			4	4	3,600.00				0	0.00				0	0.00				0	0.00	4	900.00	3,600.00
122		Stapler, Heavy Duty, Big Flat Clinch	pcs			1	1	1,550.00				0	0.00				0	0.00				0	0.00	1	1,550.00	1,550.00
123		STICKER PAPER A4, Glossy, 20pcs/pack	packs			17	17	1,105.00				0	0.00				0	0.00				0	0.00	17	65.00	1,105.00

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124		STICKER PAPER, Long, Glossy, 20pcs/pack	pack			4	4	280.00				0	0.00				0	0.00				0	0.00	4	70.00	280.00
125		TAPE DISPENSER HEAVY DUTY	pc			6	6	1,140.00				0	0.00				0	0.00				0	0.00	6	190.00	1,140.00
126		Thermal Paper (for queuing machine)	rolls			1848	1848	55,440.00				0	0.00				0	0.00				0	0.00	1848	30.00	55,440.00
127		Tissue (Jumbo Size), 2 ply, 9" diameter	packs			120	120	21,600.00				0	0.00				0	0.00				0	0.00	120	180.00	21,600.00
128		Tissue Holder (Jumbo Size), can hold up to 9" diameter paper roll	pcs			7	7	8,400.00				0	0.00				0	0.00				0	0.00	7	1,200.00	8,400.00
129		Trash Can w/ cover, plastic, 22L, assorted color	pcs			10	10	2,050.00				0	0.00				0	0.00				0	0.00	10	205.00	2,050.00
130		TRASHBAG, GPP specs, black, 940mmx1016mm	roll			70	70	5,950.00				0	0.00				0	0.00				0	0.00	70	85.00	5,950.00
131		Water Bill	boxes			2	2	10,000.00				0	0.00				0	0.00				0	0.00	2	5,000.00	10,000.00
132		Whiteboard with stand and roller 2ftx3ft	pc			1	1	7,000.00				0	0.00				0	0.00				0	0.00	1	7,000.00	7,000.00
133		Glue Stick 36g	pc			20	20	400.00				0	0.00				0	0.00				0	0.00	20	20.00	400.00
134		Electronic Glue Gun 60w	pc			2	2	700.00				0	0.00				0	0.00				0	0.00	2	350.00	700.00
135		Hot Melt Glue Stick 11mm	pc			50	50	1,500.00				0	0.00				0	0.00				0	0.00	50	30.00	1,500.00
136		Cork Board, 24"x25"	pc			1	1	3,000.00				0	0.00				0	0.00				0	0.00	1	3,000.00	3,000.00
137		Plastic Sando Bag White Large 100s	pack			10	10	2,500.00				0	0.00				0	0.00				0	0.00	10	250.00	2,500.00
138		Raincoat	unit			50	50	25,000.00				0	0.00				0	0.00				0	0.00	50	500.00	25,000.00
139		Swivel Chair	units			2	2	12,000.00				0	0.00				0	0.00				0	0.00	2	6,000.00	12,000.00
140		WALL CLOCK	units			6	6	3,000.00				0	0.00				0	0.00				0	0.00	6	500.00	3,000.00
141		Industrial Fan	unit			6	6	12,000.00				0	0.00				0	0.00				0	0.00	6	2,000.00	12,000.00
142		Office Chair, Low back, Metal Base, PP plastic with fiber back frame covered with mesh fabric	unit			8	8	60,000.00				0	0.00				0	0.00				0	0.00	8	7,500.00	60,000.00
143		Office Chair, High back, Metal Base, PP plastic with fiber back frame covered with mesh fabric	unit			1	1	8,500.00				0	0.00				0	0.00				0	0.00	1	8,500.00	8,500.00
144		Shelf Rack for Office Equipment	lot			1	1	50,000.00				0	0.00				0	0.00				0	0.00	1	50,000.00	50,000.00
145		Android Phone	unit			4	4	28,000.00				0	0.00				0	0.00				0	0.00	4	7,000.00	28,000.00
146		Automatic Voltage Regulator	unit			3	3	6,000.00				0	0.00				0	0.00				0	0.00	3	2,000.00	6,000.00
147		Barcode Scanner	unit			3	3	66,000.00				0	0.00				0	0.00				0	0.00	3	22,000.00	66,000.00
148		Bluetooth Printer	unit			8	8	224,000.00				0	0.00				0	0.00				0	0.00	8	28,000.00	224,000.00
149		Digital Camera	unit			2	2	100,000.00				0	0.00				0	0.00				0	0.00	2	50,000.00	100,000.00
150		Cellphone	unit			5	5	100,000.00				0	0.00				0	0.00				0	0.00	5	20,000.00	100,000.00
151		Computer Bag	pcs			2	2	3,000.00				0	0.00				0	0.00				0	0.00	2	1,500.00	3,000.00
152		Computer Keyboard	pc			5	5	3,500.00				0	0.00				0	0.00				0	0.00	5	700.00	3,500.00
153		Computer Laptop, i7, 16GB RAM, 1TB SSD	set			3	3	225,000.00				0	0.00				0	0.00				0	0.00	3	75,000.00	225,000.00
154		Computer Laptop, i5, 8GB RAM, 1TB SSD	set			8	8	400,000.00				0	0.00				0	0.00				0	0.00	8	50,000.00	400,000.00
155		Computer Mouse (USB Type)	pcs			9	9	3,150.00				0	0.00				0	0.00				0	0.00	9	350.00	3,150.00
156		Computer Mouse Pad	unit			13	13	1,950.00				0	0.00				0	0.00				0	0.00	13	150.00	1,950.00
157		Computer Monitor, 24"	unit			1	1	15,000.00				0	0.00				0	0.00				0	0.00	1	15,000.00	15,000.00
158		Desktop Computer	set			1	1	50,000.00				0	0.00				0	0.00				0	0.00	1	50,000.00	50,000.00
159		Desktop Computer, i7	unit			2	2	150,000.00				0	0.00				0	0.00				0	0.00	2	75,000.00	150,000.00
160		Desktop Computer, i9, 16GB RAM, 1TB SSD	set			1	1	125,000.00				0	0.00				0	0.00				0	0.00	1	125,000.00	125,000.00
161		Epson L220 Ink (Black)	bottles			17	17	5,100.00				0	0.00				0	0.00				0	0.00	17	300.00	5,100.00
162		Epson L220 Ink (Cyan)	bottles			17	17	5,100.00				0	0.00				0	0.00				0	0.00	17	300.00	5,100.00
163		Epson L220 Ink (Magenta)	bottles			17	17	5,100.00				0	0.00				0	0.00				0	0.00	17	300.00	5,100.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 20 Jan 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
164		Epson L220 Ink (Yellow)	bottles			17	17	5,100.00				0	0.00				0	0.00				0	0.00	17	300.00	5,100.00
165		Epson L3110 Ink (Cyan)	cart			6	6	1,800.00				0	0.00				0	0.00				0	0.00	6	300.00	1,800.00
166		Epson L3110 Ink (Magenta)	cart			6	6	1,800.00				0	0.00				0	0.00				0	0.00	6	300.00	1,800.00
167		Epson L3110 Ink (Yellow)	cart			6	6	1,800.00				0	0.00				0	0.00				0	0.00	6	300.00	1,800.00
168		Epson L3110 Ink , black	cart			16	16	4,800.00				0	0.00				0	0.00				0	0.00	16	300.00	4,800.00
169		Extension Wire with 3 pocket socket & 3 usb Port (6ft)	set			5	5	10,000.00				0	0.00				0	0.00				0	0.00	5	2,000.00	10,000.00
170		EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	pcs			2	2	7,000.00				0	0.00				0	0.00				0	0.00	2	3,500.00	7,000.00
171		External Harddrive SSD 1Terrabyte	pc			1	1	4,950.00				0	0.00				0	0.00				0	0.00	1	4,950.00	4,950.00
172		FLASH DRIVE, 32 GB capacity	piece			6	6	3,600.00				0	0.00				0	0.00				0	0.00	6	600.00	3,600.00
173		FLASH DRIVE, 16 GB capacity	piece			10	10	2,766.40				0	0.00				0	0.00				0	0.00	10	276.64	2,766.40
174		Printer	lot			1	1	20,000.00				0	0.00				0	0.00				0	0.00	1	20,000.00	20,000.00
175		Printer with Spare Ink	set			1	1	15,000.00				0	0.00				0	0.00				0	0.00	1	15,000.00	15,000.00
176		Printer with Spare Ink	set			1	1	50,000.00				0	0.00				0	0.00				0	0.00	1	50,000.00	50,000.00
177		Printer Toner (HP Laserjet M1212nf MFP)	units			32	32	89,600.00				0	0.00				0	0.00				0	0.00	32	2,800.00	89,600.00
178		Printer w/ (spare) ink	lot			2	2	15,000.00				0	0.00				0	0.00				0	0.00	2	7,500.00	15,000.00
179		Power Bank	unit			4	4	4,000.00				0	0.00				0	0.00				0	0.00	4	1,000.00	4,000.00
180		Router	unit			1	1	5,000.00				0	0.00				0	0.00				0	0.00	1	5,000.00	5,000.00
181		Router Hub	unit			1	1	2,500.00				0	0.00				0	0.00				0	0.00	1	2,500.00	2,500.00
182		Tablet	unit			5	5	150,000.00				0	0.00				0	0.00				0	0.00	5	30,000.00	150,000.00
183		UPS 720VA	pcs			6	6	12,000.00				0	0.00				0	0.00				0	0.00	6	2,000.00	12,000.00
184		Wire Organizer	sets			6	6	1,500.00				0	0.00				0	0.00				0	0.00	6	250.00	1,500.00
185		HANDHELD RADIO ANTENNA	pcs			10	10	11,000.00				0	0.00				0	0.00				0	0.00	10	1,100.00	11,000.00
186		HANDHELD RADIO BATTERY PACK	pcs			10	10	25,000.00				0	0.00				0	0.00				0	0.00	10	2,500.00	25,000.00
187		HANDHELD RADIO CHARGER	pcs			10	10	25,000.00				0	0.00				0	0.00				0	0.00	10	2,500.00	25,000.00
188		Wireless Mouse	pcs			1	1	1,000.00				0	0.00				0	0.00				0	0.00	1	1,000.00	1,000.00
189		2 Way Radio	unit			4	4	68,000.00				0	0.00				0	0.00				0	0.00	4	17,000.00	68,000.00
190		Pantum CTL Toner (Black)	unit			5	5	42,500.00				0	0.00				0	0.00				0	0.00	5	8,500.00	42,500.00
191		Pantum CTL Toner (Cyan)	unit			2	2	17,000.00				0	0.00				0	0.00				0	0.00	2	8,500.00	17,000.00
192		Pantum CTL Toner (Magenta)	unit			2	2	17,000.00				0	0.00				0	0.00				0	0.00	2	8,500.00	17,000.00
193		Pantum CTL Toner (Yellow)	unit			2	2	17,000.00				0	0.00				0	0.00				0	0.00	2	8,500.00	17,000.00
A. TOTAL																								P	3,110,488.56	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								P	311,048.86	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								P	-	
D. GRAND TOTAL (A + B+ C)																								P	3,421,537.42	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																										

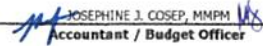
Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


DYELE B. BARDO, MBA
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


JOSEPHINE J. COSEP, MMPM
Accountant / Budget Officer

Approved by:


REY J. VARGAS, MAEM
Head of Office/Agency

Date Prepared: September 27, 2022