



OFFICE MEMORANDUM

Memorandum No.: 22-01-001

To : ALL REGULAR EMPLOYEES

From : GM REY J. VARGAS

SUBJECT : SALN AGENCY REVIEW AND COMPLIANCE PROCEDURE

Date : January 11, 2022

As prescribed in CSC Memorandum Circular No. 3 series of 2015, you are hereby directed to submit your Statement of Assets, Liabilities and Net worth to the Administrative and General Services Department through the Admin and Human Resources Division not later than March 15, 2022, 5:00 PM.

For your reference and guidance, attached herewith is the *Guidelines in the Review and Compliance Procedures in the filing and submission of Statement of Assets, Liabilities and Net worth and disclosure of business interest and financial connections*. Please be guided accordingly.

For your compliance

REY J. VARGAS
General Manager B

CC:

Admin and General Services Dept.

-GSD

-AHRD

Finance and Commercial Department

-ABCM

-CASD

Engineering and Operations Department

-Construction and Maintenance

-Planning and Water Resources

