



### REQUEST FOR QUOTATION

SUPPLIER: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 TELEPHONE: \_\_\_\_\_ VAT \_\_\_ / NON-VAT \_\_\_  
 EMAIL ADDRESS: \_\_\_\_\_  
 TIN: \_\_\_\_\_

Date: \_\_\_\_\_

RFQ No. \_\_\_\_\_

Sir/Madam:

<p>Please quote your prices for the article described below including Philippine taxes. In your offer please specify brand of any pertinent data of your product or services for proper information and guidance. Please do not quote for any article/services that are not found in your stock in order to prevent delay or non-delivery which may debar you from further participation in the canvass. Sign legibly the canvass on space provided for your signature after submitting your quotation, otherwise your bid will be considered invalid.</p> <p>The contract will be awarded only to the bonafide dealers whose proposals appeared to be the most advantageous to the government, but the right is reserved to reject or to accept only all item and bids to were any formalities thereof as to Committee on Bids and Awards may determine.</p> <p>Please submit your quotation/ requirements for the following items at <b>CKWD-Admin office, City of Koronadal.</b></p>	<p>Please quote your lowest price/offer</p> <ul style="list-style-type: none"> <li>• Deadline for Submission: <b>October 2, 2024 @ 12:00 noon</b></li> <li>• Approved Budget for the Contract: <b>P180,000.00</b></li> <li>• Contract Duration: <b>30 Calendar Days</b></li> <li>• Purchase Request Number: <b>GSD-24-07-173; GSD-24-07-183</b></li> </ul>
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<b>Supply and Delivery of Brand New Various IT Equipment</b>					
Item No	Qty	Unit	Description	Unit Price	Total Amount
1	1	set	<p><b>Desktop</b>  <b>Brand:</b> _____  <b>Model:</b> _____</p> <hr/> <p>DESKTOP TECHNICAL SPECIFICATIONS</p> <p>Operating system: Windows 11</p> <p>Processor            Processor Speed: 2.1 - 4.9 GHz or Higher            Smart Cache Size: 25 MB            Number of Cores/Threads: 12 / 20</p> <p>Memory and Storage            RAM: 8GB            Memory Speed: 3200 MHz            Storage: 1Tb + 256 GB SSD</p> <p>Display            Screen Size: atleast 23.8"            Display Screen Technology: IPS, AMD Free Sync            Resolution: 1920 x 1080            Response Time: 1ms            Refresh Rate(max): 75 Hz            Touchscreen: No            Interfaces/Ports: HDMI, VGA</p>		

Item No	Qty	Unit	Description	Unit Price	Total Amount
			<p>Graphics Processing Unit  Dynamic Clock: 1468  Thermal Design Power (TDP): 97 C  Memory Speed: 2 Gbps  Memory Interface Width: 64-bit  Memory Bandwidth: 48 GB/s  Video Features: Manufacturer standard  Audio Features: Manufacturer standard  I/O Ports: HDMI,DVI,Displayports  Network and Communication: WIFI / BT / LAN Port</p> <p>GENERAL CONDITIONS:  Warranty of one (1) year on all major components  All items must be brand new  Inclusive of other standard accessories  Inclusive of wired optical mouse and keyboard</p> <p>Installed with the following software  Anti-virus  Office Suite: Genuine or Latest licensed Microsoft</p>		
2	1	unit	<p><b>Laptop</b>  <b>Brand:</b> _____  <b>Model:</b> _____</p> <hr/> <p>LAPTOP TECHNICAL SPECIFICATIONS</p> <p>Operating system: Windows 11</p> <p>Processor  Processor Speed: 3.30 GHz  Smart Cache Size: 12MB  Number of Cores/Threads: Octa-core / 12</p> <p>Memory and Storage  RAM: atleast 8GB  Memory Speed: 3200 MHz  Storage: atleast 512GB</p> <p>Display  Screen Size: atleast 39.6 cm (15.6")  Display Screen Technology: IPS LCD  Resolution: 1920 x 1080  Response Time: 1ms  Refresh Rate(max): 144 Hz  Touchscreen: No</p> <p>Graphics Processing Unit  Dynamic Clock: 1245 - 1560 MHz  Thermal Design Power (TDP): 75° - 80° C</p>		

Item No	Qty	Unit	Description	Unit Price	Total Amount
			<p>Memory Interface Width: 128-bit  Memory Bandwidth: 128 GB/s  Video Features: Manufacturer standard  Audio Features: Manufacturer standard  I/O Ports: HDMI,DVI,Displayports  Network and Communication: Manufacturer standard</p> <p>Battery Information  Number of Cells: 3-cell  Battery Chemistry: Lithium Ion (Li-Ion)  Battery Capacity: 50 Wh  Maximum Battery Run Time: 40-50 Hours</p> <p>Features  Built-in Webcam  Built-in Numeric Keyboard</p> <p>GENERAL CONDITIONS:  Warranty of one (1) year on all major components  All items must be brand new  Inclusive of other standard accessories  Inclusive of Optical Mouse and Bag</p> <p>Installed with the following software  Anti-virus  Office Suite: Genuine or Latest licensed Microsoft Office</p>		
3	1	unit	<p><b>Laptop</b>  <b>Brand:</b> _____  <b>Model:</b> _____</p> <hr/> <p>LAPTOP TECHNICAL SPECIFICATIONS  (Inclusive of LAPTOP, MOUSE, and BAG)  (i5, 16GB RAM, 1TB SSD)  LAPTOP TECHNICAL SPECIFICATIONS  Operating System: Windows 11 or higher  Processor: 13th Gen, i5-13420H Processor  Memory and Storage  RAM: 16GB RAM  Memory Speed: Manufacturer's Standard  Storage: 1TB SSD  Display  Size: 16 inches  Type: IPS  Screen-to-body Ratio: 90%  Aspect Ratio: 16:10  Resolution: 1920 x 1200, 142 ppi  Maximum Brightness: 300 nits  Contrast Ratio: 1200:1  Viewing Angle: 178°  Graphics Processing Unit  Dynamic Clock: Manufacturer's Standard</p>		

Item No	Qty	Unit	Description	Unit Price	Total Amount
			Thermal Design Power (TDP): Manufacturer's Standard Memory Speed: Manufacturer's Standard Memory Interface Width: Manufacturer's Standard Memory Bandwidth: Manufacturer's Standard Video Features: Manufacturer's Standard Audio Features: Manufacturer's Standard I/O Ports: Manufacturer's Standard Network and Communication: Manufacturer's Standard Battery Information Number of Cells: 3-cell Battery Chemistry: Lithium Ion (Li-Ion) Battery Capacity: 50 Wh Maximum Battery Run Time: 40-50 Hours Features Built-in Webcam Built-in Numeric Keyboard  GENERAL CONDITIONS: Warranty of one (1) year on all major components All items must be brand new Inclusive of other standard accessories Inclusive of Optical Mouse, and Bag Installed with the following software Anti-virus Office Suite: Genuine or Latest licensed Microsoft Office		
			*Nothing Follows*		
			<b>Grand Total</b>		

**Terms and Conditions:**

- > **Payment term:** 30 Calendar Days
- > **Delivery Days:** 30 Calendar Days upon receipt of Conformed Notice to Proceed
- > Quotations exceeding the Approved Budget for the Contract shall be rejected.
- > Incomplete or no offer on any of the items will be ground for disqualification.
- > Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- > **Liquidated damages** equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The CKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

**Price quoted must be tax inclusive:**

Tax Computation;

- Subject to 3% VAT & 2% (services) or 1% (goods) w/tax of the total amount for NON-VAT
- Subject to 5% VAT & 2% (services) or 1% (goods) w/tax to the 10/11.2 of the total amount for VAT
- Validity of quoted prices

**For more information, please contact:**

The BAC Secretariat  
 Engr. Katherine Dianne A. Alinsugay/ Kristine Mae I. Babila/ Rolly D. Buendia/ Louise Mycee R. Subaldo  
 Blk.1 Casa Subdivision, Brgy Zone III, City of Koronadal  
 Tel/Fax No.:(083)-228-4049/520-0674/ (083)228-8141  
 Mobile number: 09486540266  
 Email Add: ckwdbac@gmail.com and mycsubaldo@gmail.com

Requested by:

PRICE QUOTED BY:

**(Sgd.) ENGR. JONATHAN Q. GADAYAN**

BAC Chairman

Signature Over Printed Name & Position  
(Supplier)

Date: \_\_\_\_\_

Date: \_\_\_\_\_