



REQUEST FOR QUOTATION

SUPPLIER: _____
 ADDRESS: _____
 TELEPHONE: _____ VAT ___ / NON-VAT ___
 EMAIL ADDRESS: _____
 TIN: _____

Date: _____

RFQ No. _____

Sir/Madam:

Please quote your prices for the article described below including Philippine taxes. In your offer please specify brand of any pertinent data of your product or services for proper information and guidance. Please do not quote for any article/services that are not found in your stock in order to prevent delay or non-delivery which may debar you from further participation in the canvass. Sign legibly the canvass on space provided for your signature after submitting your quotation, otherwise your bid will be considered invalid.

The contract will be awarded only to the bonafide dealers whose proposals appeared to be the most advantageous to the government, but the right is reserved to reject or to accept only all item and bids to were any formalities thereof as to Committee on Bids and Awards may determine.

Please submit your quotation/ requirements for the following items at **CKWD-Admin office, City of Koronadal.**

Please quote your lowest price/offer

- Deadline for Submission: **November 18, 2024 @ 12:00 noon**
- Approved Budget for the Contract: **P55,000.00**
- Contract Duration: **30 Calendar Days**
- Purchase Request Number: **GSD-24-09-217**

Supply, Delivery and Commissioning of One (1) Unit Brand New Laptop					
Item No	Qty	Unit	Description	Unit Price	Total Amount
1	1	set	Laptop Brand: _____ Model: _____		
			(Inclusive of LAPTOP, MOUSE, and BAG)		
			Indicate: (i5, 16GB RAM, 512GB SSD)		
			LAPTOP TECHNICAL SPECIFICATIONS		
			Operating system: Windows 11 (licensed)		
			Processor		
			Turbo Boost Frequency: up to 4.6 GHz with Intel® Turbo Boost Technology		
			Smart Cache Size: 12 MB L3 cache		
			Number of Cores/ Threads: 10 cores, 12 threads		
			Intel Core i5-1334U		
			Memory and Storage		
			RAM: 16 GB DDR4		
			Memory Speed: 3200 MHz		
			Storage: at least 512 GB SSD		

Item No	Qty	Unit	Description	Unit Price	Total Amount
			SDRAM (2 x 8GB)		
			512GB PCIe NVMe M.2 SSD		
			Display		
			Panel Size: 39.6 cm (15.6") diagonal		
			Display Screen Technology: Manufacturer's standard		
			Resolution: FHD (1920 x 1080), micro-edge, anti-glare, 250 nits, 45% NTSC		
			Response Time: Manufacturer's standard		
			Refresh Rate(max): Manufacturer's standards		
			Touchscreen: N/A		
			Graphics Processing Unit		
			Dynamic Clock: at least 1500 MHz		
			Thermal Design Power (TDP): at least 28 W		
			Memory Speed: at least 4267 Gbps		
			Memory Interface Width: at least 128 bit		
			Memory Bandwidth: at least 68 GB/s		
			Manufacturer's Standard		
			Audio Features: Dual speaker		
			I/O Ports: DP 1.4 w/ HDR, HDMI 2.0b, USB		
			Network and Communication: Manufacturer's standard		
			Battery Information		
			Number of Cells: 3-cell		
			Battery Chemistry: Manufacturer's standard		
			Battery Capacity: 41 Wh Li-ion		
			Maximum Battery Run Time: Manufacturer's standard		
			Features		
			Built-in Webcam		
			Built-in Microphone		
			Built-in Numeric Keyboard		
			MOUSE TECHNICAL SPECIFICATIONS (Cable)		
			Sensor: Optical Sensor		
			Resolution: at least 1500 DPI		
			Interface: USB Plug		
			Cable Length: at least 1.5 m		
			Polling Rate: at least 500 Hz Polling Rate/ 2 ms Response Time		
			Backlight: Backlight Enabled		
			GENERAL CONDITIONS:		
			Warranty of one (1) year on all major components		

Item No	Qty	Unit	Description	Unit Price	Total Amount
			All items must be brand new		
			Inclusive of other standard accessories		
			Installed with the following software		
			Avira Anti-virus (Free version) or its equivalent		
			Office Suite: Genuine or Licensed Microsoft office 2019 or its equivalent		
			Nothing Follows		
			Grand Total		

Terms and Conditions:

- > **Payment term:** 30 Calendar Days
- > **Delivery Days:** 30 Calendar Days upon receipt of Conformed Notice to Proceed
- > Quotations exceeding the Approved Budget for the Contract shall be rejected.
- > Incomplete or no offer on any of the items will be ground for disqualification.
- > Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- > **Liquidated damages** equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The CKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Price quoted must be tax inclusive:

Tax Computation;

- Subject to 3% VAT & 2% (services) or 1% (goods) w/tax of the total amount for NON-VAT
- Subject to 5% VAT & 2% (services) or 1% (goods) w/tax to the 10/11.2 of the total amount for VAT
- Validity of quoted prices

For more information, please contact:

The BAC Secretariat
 Engr. Katherine Dianne A. Alinsugay/ Kristine Mae I. Babila/ Rolly D. Buendia/ Louise Mycee R. Subaldo
 Blk.1 Casa Subdivision, Brgy Zone III, City of Koronadal
 Tel/Fax No.:(083)-228-4049/520-0674/ (083)228-8141
 Mobile number: 09486540266
 Email Add: ckwdbac@gmail.com and mycsubaldo@gmail.com

Requested by:

(Sgd.) ENGR. JONATHAN Q. GADAYAN

BAC Chairperson

Date: _____

PRICE QUOTED BY:

 Signature Over Printed Name & Position
 (Supplier)

Date: _____